Position: Broadcast and Sound Engineer, CPR News
Reports To: Director of Production, CPR News
FLSA Status: Exempt
Department: Production

Summary:
The News Production Broadcast and Sound Engineer is responsible for providing technical support for CPR News and ensures that all audio produced by the newsroom meets Colorado Public Radio standards and deadlines. The Broadcast and Sound Engineer utilizes their advanced knowledge of audio production to carry-out field recordings, live broadcasts, feature mixing, sound design and technical training. Additionally, the Broadcast and Sound Engineer provides back-up for the rest of the News Production team by staying trained on Colorado Matters and Newshost Board Op / Producer daily production tasks.

Essential Duties and Responsibilities:

● Provides support for CPR News by performing the following tasks:
  o Field Recording
  o Post-Production (music and feature mixing)
  o Sound Design
  o Onsite Event Planning and Execution
  o Studio Troubleshooting and Support
  o Audio Production Training

● Acts as back-up to the Newshost Board Op / Producer by staying trained on their daily production tasks:
  o Live Board Operation
  o Audio Quality Assurance
  o Staging Guests
  o Works closely with editors and newshosts to manage the airing of NPR and CPR News content

● Performs the daily tasks associated with Colorado Matters daily production:
  o Live Board Operation
  o Staging Guests as the Technical Director
  o Show Assembly
  o Audio Quality Assurance
  o Web Audio Post-Production
  o News Magazine Edits
  o Field Recording
  o General Post-Production (Music and feature mixing)

● Assists with the integration of new technologies and new roles
● Plays a supporting role during CPR fund drives by editing and managing news content and operating the board during live shifts.
● Capable of lifting heavy equipment
● All other job-related duties may be assigned
Core Competencies:

- **Change/Adaptability/Flexibility**: Adapts to change that benefits CPR, is open to new ideas, takes on new responsibilities, handles pressure, adjusts plans to meet changing needs.

- **Communication**: Communicates well both verbally and in writing, promptly shares information and ideas with others throughout the organization as appropriate, has active listening skills, can negotiate and persuade as needed.

- **Results Focus/Initiative**: Targets and achieves results, sets challenging goals, prioritizes tasks, overcomes obstacles, accepts accountability, sets high standards and takes responsibility, provides leadership/motivation.

- **Collaboration**: Working collaboratively with others to solve problems, achieve common goals and positive results. Listens to others and values opinions. Is open with other team members and expresses disagreement constructively. Seeks opportunities to work on teams as a means to develop experience and knowledge.

Education and Experience Requirements:

- The position requires advanced knowledge of audio production and all related hardware and software.
- The position requires good judgement, strong problem solving skills, creativity and adaptability.
- This position requires a person that is highly organized, with strengths in time management and communication.
- This position involves non-standard hours as needed, including evenings and weekends.
- Occasional travel is required.
- Must have valid driver’s license and clean driving record.