Position: Classical Editor  
Reports To: Classical Program Director  
FLSA Status: Exempt  
Department: Classical  

Summary:  
This is foremost a digital editor position. The Classical Editor has an established, successful track record in written and visual storytelling and editing web copy, with the primary goal of deeply engaging current audiences and developing new and diverse audiences for CPR Classical. The Classical Editor has an understanding of and passion for classical music, a keen interest in cultural trends, and a focus on helping Coloradans discover CPR Classical. The Classical Digital Editor is fluent in metrics for building a digital audience. This position will also host at least one shift per week on-air and may periodically produce and voice audio content for broadcast and digital platforms.

Essential Duties and Responsibilities:

- Craft highly compelling written and visual content, designed to drive new listeners to CPR Classical’s broadcast and digital platforms.
- Edit, post and schedule web articles written by CPR Classical hosts / producers.
- Create and manage a new online classical e-Newsletter one to three times per month.
- Collaborate regularly with CPR Classical hosts / producers / social media team in coordinating content posting.
- Research current classical music and cultural news, events, trends and issues - locally, nationally and internationally to find content that builds young & diverse audiences for CPR Classical.
- Help identify and research how, why and where people access and consume classical music in their lives.
- Align with CPR Classical’s marketing and promotional strategy and goals.
- Host at least one shift per week on-air.
- Assist with classical audio production.
- Other duties as assigned.
- Travel and non-standard working hours may be required

Core Competencies:

- **Change/Adaptability/Flexibility:** Adapts to change that benefits CPR, is open to new ideas, takes on new responsibilities, handles pressure, adjusts plans to meet changing needs.

- **Communication:** Communicates well both verbally and in writing, promptly shares information and ideas with others throughout the organization as appropriate, has active listening skills, can negotiate and persuade as needed.

- **Results Focus/Initiative:** Targets and achieves results, sets challenging goals, prioritizes tasks, overcomes obstacles, accepts accountability, sets high standards and takes responsibility, provides leadership/motivation.

- **Collaboration:** Working collaboratively with others to solve problems, achieve common goals
and positive results. Listens to others and values opinions. Is open with other team members and expresses disagreement constructively. Seeks opportunities to work on teams as a means to develop experience and knowledge.

Education and Experience Requirements:

- Bachelor’s degree or equivalent experience
- Superb writing skills and style that is direct and engaging
- 5 years in cultural writing and visual storytelling; writing for radio strongly preferred
- 2-3 years editing written digital content
- A passion for classical music
- Fluent in all digital platforms and social media
- General PC computer competency and familiarity with audio editing software
- Willingness to voice and produce audio for special projects