Position: Reporter/Host, KRCC  
Reports To: Managing Editor, KRCC  
FLSA Status: Exempt  
Department: KRCC/CPR News  

Summary:  
Produces original news reporting consistent with coverage priorities of KRCC News and CPR News; primarily responsible for news of the day (newscast), features/two-ways; and digital content in a General Assignment capacity. Works in on-call and breaking news situations. May identify, follow and report on ongoing news threads. Serves as a backup host on an as-needed basis.

Essential Duties and Responsibilities:  

- Report stories for news magazines and newscast. This includes pitching story ideas, producing quick-turn newscast, features, and debriefs on daily news developments.  
- Write digital stories. This includes taking photographs and participating in KRCC’s social media activity.  
- Serves as a backup host on an as-needed basis. This includes reporting, writing and editing newscasts; producing newscast material to ensure listeners have the most up-to-date information. Write and voice weather updates, promos and continuity breaks.  
- Participate in assigned fundraising and outreach activities, on air and off.  
- Work non-standard hours at times, including during early mornings and evenings and occasional weekends.  
- Other duties as assigned.  
- Travel likely throughout KRCC’s radio footprint in Southern Colorado.

Core Competencies:  

- Change/Adaptability/Flexibility: Adapts to change that benefits CPR, is open to new ideas, takes on new responsibilities, handles pressure, adjusts plans to meet changing needs.  
- Communication: Communicates well both verbally and in writing, promptly shares information and ideas with others throughout the organization as appropriate, has active listening skills, can negotiate and persuade as needed.  
- Results Focus/Initiative: Targets and achieves results, sets challenging goals, prioritizes tasks, overcomes obstacles, accepts accountability, sets high standards and takes responsibility, provides leadership/motivation.  
- Collaboration: Working collaboratively with others to solve problems, achieve common goals and positive results. Listens to others and values opinions. Is open with other team members and expresses disagreement constructively. Seeks opportunities to work on teams as a means to develop experience and knowledge.

Education & Experience Requirements:  

- Experience in a professional newsroom.
Colorado Public Radio

- Demonstrated strong news judgment, writing and delivery skills. Strong understanding of the fundamentals of journalism and fair and accurate reporting.
- Public radio news hosting experience preferred.
- Experience with audio production software.
- Must understand and adhere to CPR News Ethics policy.
- Familiarity with WordPress preferred.
- Able to work collaboratively, meet deadlines, juggle multiple tasks.

Position is based in Colorado Springs.